


Premises & Expenditure Department Head Office-Annexe Salem	 TAMIL NADU GRAMA BANK Your Bank Our Pride	No.27/1, Thirunagar, Hasthampatti, Salem - 636 007 Mail: security@tngb.co.in Ph: 0427 2522 215
Ref: PED/SS/153/2025-26		Date: 11.09.2025

Sub: Inviting quotation for 1) Supply of new Jewel weighing machine, 2) AMC and Replacement of spares/components of Jewel weighing machine already installed / to be installed in our Branches for a period of 2 years from 01.10.2025 to 30.09.2027.

Technical Bid

1. Sealed quotations are invited on letter head from the qualified and eligible bidders for
 - a) **Supply of new Jewel weighing machine,**
 - b) **Annual stamping of Jewel weighing machine/Test weight and**
 - c) **AMC and Replacement of spares of Jewel weighing machine already installed/to be installed in our existing/proposed new Branches.**

Tamil Nadu Grama Bank has a network of 676 Branches spread across Tamil Nadu expecting opening of additional Branches. Vendors having experience with similar work and who fulfill the following eligibility criteria need to apply in a sealed envelope addressed to **"The General Manager, Tamil Nadu Grama Bank, No.6, Yercaud Main Road, Hasthampatti, Salem 636007"** with the words superscribing **"Quotation for Jewel weighing machine - Supply, AMC & Replacement"**. All the pages of the tender documents should be signed by the Authorized signatory with seal.

A). Supply of new Jewel Weighing Machine

Sl. No.	Particulars	Make	Model	Warranty period
1.	Jewel Weighing Machine			Two Years

Required Specifications:

- a) Capacity : 1Kg (specify the brand)
- b) Accuracy : 100mg
- c) Dual Display (with Customer view display)
- d) With windshield box and in-built battery
- e) With Govt. stamping

B). Supply Of New Test Weight for Jewel Weighing Machine duly stamped

Sl. No.	Particulars	Model	Make (Material)
1.	Test weight 100 gm standard specification of Legal Metrology Department		



D). Jewel Weighing Machine Spares replacement cost

SNo.	Item	Replacement Warranty period
1.	6V Battery	Two Years
2.	Load cell	
3.	Display	
4.	Mother Board	
5.	Wire	
6.	Program IC	
7.	Transformer	
8.	Switch	
9.	Adapter	
10.	Stamping fees	
11.	Wind shield	
12.	Include additional spares, if any	

E). Details of Service Center

S.No.	Service Center name	Service Engineer name	Contact no.
1			

2. Performance & Product Certification:

- a) The prospective bidder should be a registered company/ firm including manufacturers or their authorized dealers, capable of supplying new Jewel weighing machines, AMC and replacement of its spares/components and should have offered similar services for at least 3 years to Banks/Financial Institutions and should produce a certificate to that effect.
- b) The bidder should have the following product certification and other criteria: -
- **Product Certification:** The products of the bidder must have certification of quality given by the ISO 9001:2015/BIS standard, Dealer certificate etc., and acceptable to Bank.
 - The products must be stamped under **Section 23 of the Legal Metrology Act, 2009** and liable to **Jan Vishwas (Amendment of Provisions) Act, 2023**.
 - Documents of Manufacturing license/ Registration of the OEM factory need to be submitted for verification.
 - Product Certification copies to be attached as per the BIS specifications.
 - The firm should produce authorization from OEM for the products offered in original.
 - Serial number & IS certificate of products are to be provided by the OEM.
 - Audit for Banks, whether actual material is provided or not, needs to be done by OEM as and when required by Bank without any additional cost.
 - **Past Record:** The bidder or their entities should not have been blacklisted by any PSU/PSB/Government Organization in the past 3 years and undertaking in this regard to be submitted.
 - The bidder's bank account should not be classified as NPA by any Bank. A self-declaration in this regard is to be submitted by bidder as per **Annexure 1**.
 - The Bidder should ensure submission of the documents related to the firm/entity as per **Annexure 2**.



3. **Payment terms:**

- a) No advance payment shall be made by the Bank against purchase order.
- b) Payments shall be made after delivery & installation of Jewel weighing machine at per site basis. The payment shall be made against delivery challan, invoices and commissioning report duly authenticated by the Branch Manager.
- c) Payments will be made by Head Office only.
- d) The bidder must be able to visit all the Branches allotted under AMC in every quarter without fail. Otherwise, payment will be forfeited.
- e) AMC, installation & replacement of new spares assigned to the bidder will be monitored/supervised by the Regional Office concerned and the bills will be settled at Head Office on quarterly basis against submission of bills before 10th of succeeding month of previous quarter along with delivery challan, invoices, commissioning report, service report and Regional Office sanction order.
- f) The bidder to be empaneled **should have a Bank Account with Tamil Nadu Grama Bank** for operational convenience.
- g) All other terms and conditions are spelt out in the Terms and Conditions attached to this tender.

4. **Terms and conditions:**

- a) **Tamil Nadu Grama Bank's Right to Accept/ Reject any/or all Applications:** Tamil Nadu Grama Bank reserves the right to accept/ reject any or all applications and to annul the rate contract process and accept/ reject all applications at any time prior to TENDER process or any time after TENDER process, without thereby incurring any liability to the affected bidder or any obligation to inform the affected bidder of the grounds for Tamil Nadu Grama Bank's action.
- b) **Tamil Nadu Grama Bank's Right to Split the Service Area Work:** Tamil Nadu Grama Bank reserves the right to split and distribute the work among the participating bidders partly or fully amongst the bidders agreeing at lowest quoted rates. Tamil Nadu Grama Bank reserves the Right to Issue Clarifications, Addendums, and Corrigenda etc.
- c) An undertaking that the firm is capable of undertaking installation, repair and maintenance of Jewel weighing machine (including maintenance of existing Jewel weighing machine) in rural and far away areas, where majority of Bank's branches are located is to be submitted by the bidder as per **Annexure - 3**.
- d) Vendors having near relatives in Tamil Nadu Grama Bank may not be considered for AMC. Near relative shall mean spouse, father (including step father), Mother (including step mother), Son (including step son) and / or his wife, grandson, daughter (including step daughter) and/or her husband, brother (including step brother) and/or his wife, sister and/or her husband, Father-in-law, Mother-in-law, Brother-in-law and / or his wife, Sister-in-law and/or his husband. A declaration to this effect should be submitted by the applicant as per **Annexure -4**.
- e) Discrepancies or omissions, if found by any bidder, in the terms & conditions of the tender document, or if any clarification is sought by the bidder, a written request, to the application inviting authority, for correction / clarification or interpretation can be submitted up to 5.00PM, 15 Sep 2025 at security@tngb.co.in. The same will be published in the Bank's website. The Bidders are advised to regularly visit the Bank's website.
- f) The bidder should be able to extend their work in Tamil Nadu Grama Bank's existing 676 branches and proposed new branches spreading all over Tamil Nadu. Successful bidder should have their Support Office set-up within the operational area allotted under concerned Regional Offices within 15 days. A declaration to this effect should be submitted by the Bidder as per **Annexure -5**.
- g) If any deviations are found in the services comparing to our specifications and requirement, Bank will cancel the order, and the vendor will be blacklisted.



- h) Bidder should ensure that the defects reported in the Jewel weighing machine or its components supplied to the Bank on any working day is set right within one day. The defect will be reported by the Branch directly to bidder, may be in the form of oral, telephone, notice, email, or any other means of communication. The bidder shall generate a complaint number for tracking the complaint status. In case, the system or any equipment cannot be repaired within the stipulated period, the bidder should provide a replacement till the system/ equipment is returned duly repaired.
- i) The bidder shall maintain the data sheet of Jewel weighing machine of each Branch with details, such as manufacturing date, date of installation, warranty valid up to, AMC carried out on, AMC due on, etc. A copy of the Branch wise data sheet of Jewel weighing machine (including maintenance of Jewel weighing machine) is to be provided to the Head Office/Regional Office as well as to the Branch concerned.
- j) Bidder must ensure quarterly AMC visits. **There should be a gap of minimum 45 days between two AMC visits.** During AMC visit all preventive maintenance activities to be carried out and recorded.
- k) Bidder should be capable of offering Annual Maintenance Contract (Comprehensive or Non-Comprehensive) for at least 3 years, post completion of warranty. However, awarding of AMC is fully under the discretion of Bank.
- l) Quotation should be submitted **on or before 22.09.2023 @ 2.00 PM.**
- m) The rate quotes should be **inclusive of Transportation, Loading & Unloading charges (To be installed/replaced at respective Branches).**
- n) Earnest Money Deposit (EMD) **Rs.10,000/-** should be remitted through **NEFT** to our bank account **No. 10158768274**; IFSC: **IDIB0PLB001** ('0' Stands for Zero) **(OR)** Remittance of EMD through Demand Draft in favour of **"Tamil Nadu Grama Bank"** payable at Salem.
- o) EMD details should be submitted along with quotations as per **Annexure -6** attached herewith, failing which the quotations will be summarily rejected.
- p) EMD amount will be returned to all the unsuccessful bidders.
- q) If the L1 bidder does not execute the supply/work order or supplied with any deviations in specifications mentioned in the supply/work order, Bank will cancel the supply/work order and EMD amount will be forfeited.
- r) **"Bid Security Declaration"** will not be accepted.
- s) The successful Bidders/ Firms/ Vendors will remain in the list of the Bank for two years from the date of contract or till the completion of next contract period at the Bank's discretion (whichever is earlier).
- The Rate Contract will be **valid for (02) two years.** Initially work will be allotted for one year (1) and will be renewed on yearly basis up to one more year. On successful completion of first year, renewal for second year will be subject to the satisfactory performance and review by Department concerned. Revision of rates during the contract period will not be entertained by Bank for whatsoever reasons.
 - Contract will be valid only, if all eligibility criteria mentioned in the Tender Notice are fulfilled during the entire contract period.
 - If the service provided by bidder is found to be poor and unsatisfactory or if at any point of time during the Tender process, it is found that the information provided by bidder is false, the Bank reserves the right to cancel the contract. Bank's decision in this regard will be final.



5. General Aspects (AMC)

Response time: The AMC Vendor should turn up to attend to the problem within the close of next working day's business hours from the time of registering of the complaint, failing which will attract penalty. This would not include bank holidays.

Turn-around time: The AMC Vendor shall repair / replace/ provide solution within a period of three working days from the time of registering of the complaint. This would not include bank holidays. In case the equipment could not be brought into working conditions within the time specified above, the Vendor shall provide a substitute so that the working of the system should continue, failing which may attract penalty.

Preventive Maintenance visit by Vendor: At least one mandatory preventive Maintenance visit shall be arranged by AMC provider once every quarter even if there is no Complaint from the branch. Details of the visit shall be recorded in the "**Vendor Visit Register**".

Procedure for 'On Call Visits', whenever required: -

- The branch will be making telephone calls to register the complaint (on telephone number of the AMC provider or by email or letter).
- While registering the complaint, **a complaint number shall be generated by the service provider with date and time.** The same along with the likely time of deputing the technician should be intimated to the branch as well as concerned Regional Office by reply mail by the Vendor.
- The branch shall make note of the complaint number (With date and time) and the same should be recorded in the '**Security system daily check register**'.
- When the technician from the AMC provider visits the branch / repairs the system, he should record the details of the defects, its rectification as well as present status in the Vendor visit register.
- The technician must ensure that the remarks and present working status are recorded and authenticated by the Officer in charge of the branch.

Service Report: The repairs shall be carried out at the branch itself (on site). In case the equipment is required to be taken to the workshop for repairs, the replacement / standby system shall be provided by the AMC provider. Service report shall be duly completed after the closure of the complaint which shall be signed by the technician and Branch Manager/Officer in charge.

- First copy shall be handed over to the Branch.
- Second copies of all the branches visited during the quarter along with Summary report (i.e. Preventive Maintenance visits, On call visits) shall be submitted to the concerned Regional Office on quarterly basis (e.g., first week of January, April, July & October) by the Vendor without fail.
- **Additional Scope and Coverage of the exclusive:** All services and repairs shall be carried out by the Vendor as part of AMC. No extra cost will be paid, other than rates already finalized. Every time the technician visits, he shall clean, check, service and repair all components for proper functioning.
- **Items under warranty:** The equipment which is already covered under warranty shall not be included in the AMC charges.
- It may be noted that in case of any replacement / new installation of equipment during the period of the AMC, bank shall permit the AMC vendor to undertake the same and payment shall be released as per approved rate chart. However, Bank reserves the right to award such work to any other vendor, after due processing as per procedure in vogue based on the market price and whose quote is lower.



6. **Other Aspects.**

- On event of finalization of any new item as a part of any Category / Equipment during the currency of the AMC period, the rates of the same will be finalized at Head Office as per procedure in place. Vendor shall ensure installation of the same within **two months in all Branches extra under AMC**. No deviation in this shall be accepted. If any deviation is found after completion of a quarter, penalty clause shall be invoked.
- Bidder shall keep the offer open for a minimum period of 180 days from the date of opening of the Bids within which period the Bidder cannot withdraw their offer including the period being extended further, if so required, by mutual agreement from time to time. Any contravention of the above conditions will make the Vendor liable for forfeiture of their Earnest Money Deposit.
- **Bank reserves the right to go for additional empanelment through advertised mechanism**, if required, due to any reason whatsoever, even after completion of this tender process or during currency of this AMC period.
- During the currency of AMC period, after the commencement of the tender process, if new branches are opened in our bank, the Vendors who are selected for AMC for the operational area of Concerned Regional Office will continue as AMC Vendor and to extend their support for AMC/installation/etc.

7. **AMC Support**

- After the placement of AMC work order, **the Vendor shall be required to deposit a Performance Guarantee worth 5% of the total AMC Billing value*** (Rounded up to next 500) **for contract period of 2 years for the concerned Regional Offices**. The date of commencement of AMC shall be effective from the date of acceptance of PG by the Bank.
- The Performance Guarantee shall be in the **form of fixed deposit receipt obtained from any branch of Tamil Nadu Grama Bank** along with the Contract as Performance Security to Head Office, with **lien marked** in the name of "**Tamil Nadu Grama Bank**". No PGs (fixed deposit receipt) submitted without lien, as specified, shall be accepted.
- Once the PGs are submitted along with Contracts, to Head Office by a particular Bidder, the EMD will be returned By-Hand on submission of Authority Letter & Pre-receipt Challan from the Bidder.
- Any delay in completion of the work over the stipulated period will attract penalty of 0.5% of the contract value (site Basis) per week subject to maximum of 10% of the contract value. The Bank reserves its right to recover this amount by any mode, which includes adjusting from any payment to be made by the Bank to the Vendor.
- Bank reserves the right to reject an offer under any of the following circumstances:
 - Incomplete offer and/or all documents not attached.
 - Offer is not in conformity with the terms and conditions stipulated in this document.
 - Specifications stipulated are not met with.
 - If quotations are not submitted in sealed envelope separately.
 - Violates any terms and conditions specified.
 - If found that the information provided in the offer is false.



8. **New Installation:**

- Whenever, a work of supply and installation of Jewel Weighing Machine is awarded for a new branch, **retention money shall be deducted @5% of total Billing value*** (Rounded up to next 500). No interest is allowed on retention money.
- Failure at the part of the firm to deposit the PG within stipulated time will make the firm's contract Null and Void.
- The validity of PG for AMC contract shall be valid up to 6 months from the expiry of the AMC period or 3 months from the expiry of the warranty whichever is later provided he has satisfactorily rectified all the defects in accordance with the conditions of the contract. In the case of extension of the AMC period, the PG shall be renewed as per this clause.
- Retention money held during new installation shall be released after 3 months from the expiry of the warranty period, provided satisfactory rectified all the defects in accordance with the conditions of the contract.
- If the bidder fails to fulfil any of the terms and conditions mentioned in the contract, Bank will **forfeit whole or/and any part of performance security/retention amount** held by the bank from the vendor.
- The Vendor will have to furnish the PG on the format to be prescribed by the Bank at the time of awarding the contract.

* **Without GST**

9. **PENALTY**

a. In case the Vendor is not able to provide required support during AMC. **Penalty clause** shall be applicable as per details given below. The penalty will be levied over and above related recoveries if any.

Nature of Default Observed/Caused/Reported - etc.	Penalty to be imposed
Failure to depute the engineer/ technician to the branch within the close of next working day business hours from the time of registering of the complaint. This would not include bank holidays (T+1)	Rs 100 per day
Failure to repair the system or provide proper replacement within three working days from the time of registering of the complaint, if the repair is of minor nature and can be carried out at branch. This would not include bank holidays (T+3)	Rs 200 per day
Failure to repair the system at site / or failure to provide replacement system in case of major repairs where system needs to be taken to workshop (T+5)	Rs 500 per day
Non-Compliance of terms and conditions mentioned in the Contract (major clause).	Rs 1000 per day

T=Complaint lodgment date

b. If the services (Supply, Installation, AMC/ as the case may be) are not provided after 5 Bank working days, or repeated defaulting of above instances by the Vendor, Head Office may consider feasibility of imposing further penalty, such as,

- **Reduction of Branches / Sites for support with one month notice**
- **Termination of the Contract and forfeiture the Performance Guarantees**
- **Debarment**
- **Blacklisting from AMC / Bank / Letter to IBA**



- c. The Bank reserves, the right to encash /seize the PGs deposited by the Vendors in case any deviation in the terms and conditions specified in the Tender/Contract observed. The Bank shall disclose the reasons in writing to the Vendor pointing out the deviations while forfeiting the Performance Guarantee.
- d. In case of any default of the terms and conditions mentioned in the contract is noted at any Branch /office, the same will be reported to Head office by the Branch through the Regional office. The penalty will be imposed by the Head Office after screening the reports submitted by the Regional Office.
10. **Termination for default:** The Bank, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Bidder, may terminate this Contract in whole or in part:
- If the Bidder fails to deliver any or all of the services within the period(s) specified in the Purchase Order.
 - If the Bidder fails to perform any other obligations(s) under the Contract. In the event of the Bank terminating the contract in whole or in part, the Bank may procure, upon such terms and in such manner, as it deems appropriate, the related services, similar to those undelivered, and the Bidder shall be liable to the Bank for any excess costs for such similar services. However, the Bidder shall continue the performance of the contract to the extent not terminated.
11. **Force Majeure:** The Bidder shall not be liable for penalty or termination for default if and to the extent that the delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this clause, "**Force Majeure**" means an event beyond the control of the Bidder and not involving the Bidder's fault or negligence and not foreseeable. Such events may include, but are not restricted to, wars or revolutions, fires, floods and epidemics.
- If a Force Majeure situation arises, the Bidder shall promptly notify the Bank in writing of such condition and the cause thereof. Unless otherwise directed by the Bank in writing, the Bidder shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means of performance not prevented by the Force Majeure event.
 - Similarly, Bank shall also be not liable for any delay or failure in providing required infrastructure or support to the bidder to perform its obligations under the contract where such delay or failure is the result of an event of Force Majeure. For purposes of this clause, "**Force Majeure**" means an event beyond the control of the Bank and not involving the Bank's fault or negligence and not foreseeable. Such events may include, but are not restricted to, wars or revolutions, fires, floods and epidemics.
12. **Copy Right/License Violation:** The bidder shall explicitly absolve the Bank of any responsibility/liability for use of Jewel Weighing Machine & its components delivered by the bidder (i.e. the bidder shall absolve the bank in all cases of possible litigation/claims arising out of any copy right/license violation.) for Jewel Weighing Machine & its components sourced either from third parties or from themselves.



13. **Responsibility for fault free operation:** The Successful Bidder, following the execution of the Contract, will assume total responsibility for the fault-free operation of Jewel Weighing Machine & its components supplied by the bidder during the contract period. **The contract must include on-site warranty of at least two years or as offered by the OEM** but not less than two years from the date of installation and replacement of components however there should not be any additional cost for the warranty period.
- The bidder shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of all equipment, accessories, etc., covered by the offer. The bidder must warrant all equipment, accessories, spare parts etc, against any manufacturing defects during the warranty period.
 - During the warranty period the bidder shall maintain the equipment and repair / replace all the defective components at the installed site at no additional charge of whatsoever nature to the Bank.
 - During the contract period, the bidder shall ensure that Government stamping of Jewel Weighing Machines and test weights is done on or before the due date at all allotted branches and the amount may be claimed through proper invoice along with quarterly AMC bills. If Government stamping attracts a penalty due to delay in stamping, the same shall be borne by the bidder.
14. **Indemnity:** If at the time of supplying, installing / commissioning Jewel Weighing Machine in terms of contract / order or subsequently it appears at any point of time that an infringement has occurred of any patents, trademarks or other rights claimed by any third party, then in respect of all costs, charges, expenses, losses and other damages which the Bank may suffer on account of such claim, the supplier shall indemnify the Bank and keep indemnified in that behalf.
15. **Subcontracting:** The bidder shall not without the prior written consent of Bank subcontract or permit anyone other than the prime vendor personnel to perform any of the work, services or other performance required of the vendor under this agreement.
- The Bidder's performance on the job will be constantly monitored for quality, adherence to the Safety Regulations, Labour / Statutory Regulations, Conduct / Discipline etc., while executing jobs. Any deviations from stated conditions can lead to appropriate deterrent action as deemed fit by Tamil Nadu Grama Bank.
 - Tamil Nadu Grama Bank reserves the exclusive right and absolute discretion to call for tenders for any job or otherwise as deemed fit from open market, even during the validity of the rate contract period.
 - Successful rate contract by Tamil Nadu Grama Bank is no guarantee of any future award of work or inclusion on a particular tender list.
16. **Dispute resolution mechanism:** In the event of any controversy or dispute regarding the interpretation of any part of this agreement or any matter connected with, arising out of, or incidental to the arrangement incorporated in this agreement, the matter shall be referred to arbitration and the award passed in such arbitration shall be binding on the parties. The arbitral proceeding shall be governed by the provisions of Arbitration and Reconciliation Act 1996 and the place of arbitration shall be Salem. Submitting to arbitration may be considered as an additional remedy and it does not preclude the parties to seek redressal/ other legal recourse.
17. **Governing Law and Jurisdiction:** This Agreement shall be governed by the laws of India and the Parties irrevocably submit to the exclusive jurisdiction of the courts of Salem.
18. **Termination for insolvency:** The Bank may at any time terminate the contract by giving written notice to the Bidder, if the Bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Bidder, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the Bank.



19. **Termination for convenience:** The Bank may terminate the contract in whole or in part, at any time for its convenience by giving **30 (Thirty) days' notice**. The notice of termination shall specify that the termination is for Bank's convenience, the extent to which the performance of the service provider/vendor under the contract is terminated, and the date upon which such termination becomes effective. Upon expiry / Termination of the Contract, Vendor shall be responsible to provide a smooth transition plan including all efforts for transfer/assignment of service contracts for uninterrupted continuation of services contemplated under this Contract.

- The Bidder shall not publish or disclose to third parties in any manner, without the Banks' prior written consent, the details of any security safeguards designed, developed, or implemented or existing at any Bank location.
- The Bank may at any time terminate the Contract by giving written notice to the bidder, if the bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Bidder.

20. **Price Bid:** *Quotation for Annual Maintenance Contract (AMC) and Installation/Replacement of Spares for Jewel Weighing Machines already installed or to be installed in Tamil Nadu Grama Bank branches should be submitted in a separate sealed envelope superscribed as 'Price Bid - AMC & Installation/Replacement of Spares for Jewel Weighing Machines'.*

The price bid envelope will be opened only for bidders who qualify technically and meet all other terms and conditions.

The technical bid (Duly filled-in Tender documents with authorized signature in all the pages) should be submitted in a separate sealed envelope superscribed as '**Technical Bid – AMC & Installation/Replacement of Spares for Jewel Weighing Machines**'.

Both the Technical Bid and Price Bid envelopes should be placed together in a cover superscribed as '**Tender Document – AMC & Installation/Replacement of Spares for Jewel Weighing Machines**' and submitted to:

The General Manager,
Tamil Nadu Grama Bank,
No. 6, Yercaud Main Road,
Hasthampatti, Salem 636007

on or before **22 September 2025, 2:00 PM.**

Kindly mention in your quote as **I accept your terms and conditions.**


General Manager



Annexure –1

SELF DECLARATION

I/We [Name(s)] hereby declare that our Firm/Entity
M/s.....

- Does not have any bank account classified as NPA (Non-Performing Asset) in any bank as on date.
- Has not been blacklisted by any PSU (Public Sector Undertaking), PSB (Public Sector Bank), or Government Organization in the past 3 years.

Place:

Date:

Authorized Signatory with Seal

[Handwritten Signature]



Annexure -2.

SI No	Subject	Enclosed (Yes/No)
1.	Certificate of Registration of company/dealership	
2.	Certificate of registration with Income Tax, GST, EPF,ESI, etc.	
3.	Details of company owned registered office in Tamil Nadu with names of employees, address, Tel no., etc.	
4.	IT Returns and GST Return for last 3 years.	
5.	Empanelled with govt./public sector/banks/financial Institutions.	
6.	Presently running contract work order with govt./public sector/banks.	
7.	ISO/BIS/DEALER certificate.	
8.	Customer Reference (other than Tamil Nadu Grama Bank).	
9.	Documentation: - product, brochures, leaflets, manuals, warranty conditions etc.	
10.	Certificate that Authorized dealer/Firm/OEM or its Sister Agency have not been blacklisted	
11.	Document(s) in support of any other information.	
12.	Bank Details (Account with Tamil Nadu Grama Bank).	
13.	EMD.	
14.	Undertaking to undertake work in Rural and far away Branches.	
15.	Self-declaration stating 'No NPA Accounts in the name of the Authorized dealer/Firm/OEM or its Sister Agency.	

Note: -

1. In absence of any of the information/enclosures or/ and FAKE, WRONG, FICTICIOUS, FALLACIOUS, etc reporting, the tender is likely to be rejected.
2. The bidder shall produce/provide original of any documents, required by the Bank for Verifications.



Annexure -3

UNDERTACKING FOR INSTALLATION, REPAIR AND MAINTENANCE AT RURAL AND FAR AWAY AREAS

I/We.....

hereby affirm that our firm is capable of undertaking installation, repair and maintenance of Jewel weighing machine in rural and far away areas, wherever Bank's branches are located.

Place:

Authorised Signatory with Seal

[Handwritten signature]



X

Annexure - 4

DECLARATION OF NEAR RELATIVES OF TAMIL NADU GRAMA BANK EMPLOYEES

I / We

S/O.....D/O.....

W/O.....

Residing at.....

do hereby certify that none of our relative(s) as defined in the pre-qualification notice is/are employed in Tamil Nadu Grama Bank. In case at any stage, it is found that the information given by me/us is false/incorrect, Tamil Nadu Grama Bank shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

***The near relatives are members of Hindu Undivided family/husband and wife/the one related to the other in the manner as father, mother, son(s) and son's wife (daughter in laws), daughter(s) and daughter's husband (son in law), brother(s) and brother's wife, sister(s) and sister's husband (brother-in-law).

Place:

Authorised Signatory with Seal

Date:

Handwritten signature



K

Annexure – 5

UNDERTACKING FOR SUPPORT OFFICE

I/Wehereby undertake to open an office/service center with technical personnel within 15 days of contract allocation in the state of Tamil Nadu, specifically within the allocated area of operation under the concerned Regional Office. This office/service center will provide 24*7 post-implementation support, and I/we will submit proof of the same.

I/we understand that the Bank will conduct physical verification of the office/service center, and if any deviation is found, the AMC (Annual Maintenance Contract) is liable to be cancelled.

Place:

Date:

Authorised Signatory with Seal

msd

4



Annexure – 6

EMD

From

Date:

To
The General Manager
Tamil Nadu Grama Bank
No.6 Yercaud Road
Hasthampatti
Salem 636007

Sub.: Inviting quotation for AMC & Installation/Replacement of spares/components of Jewel weighing machine already installed / to be installed in Tamil Nadu Grama Bank Branches.

With reference to the above inviting of quotation for AMC & Installation/Replacement of spares of Jewel weighing machine already installed/ to be installed in Tamil Nadu Grama Bank Branches, having examined and understood the terms and conditions, we confirm that the offer is in conformity with the terms and conditions as mentioned in the above-cited inviting quotation and we agree to all the terms and conditions of the subsequent amendments made, if any.

The Bank has right to reject the offer in full or in part or cancel the entire process without assigning any reason whatsoever.

We furnish hereunder the details of NEFT/Demand draft remitted/submitted towards Earnest Money Deposit (EMD).

Description	Amount (Rs.)	DD No. / NEFT UTR No.	Date of DD / NEFT	Name of Issuing Bank & Branch
EMD	10,000/-			

Authorized Signatory with Seal



Price Bid

(Should be submitted in a separate sealed envelope superscribed as 'Price Bid - AMC & Installation/Replacement of Spares for Jewel Weighing Machines')

**Quotation for AMC & Installation/Replacement of Spares on Jewel weighing machine
already Installed/to be installed in Tamil Nadu Grama Bank Branches**

Company Name:

Address:

A). Supply of new Jewel Weighing Machine

Sl. No.	Particulars	Rate per Quantity (In. Rs.)	Applicable GST %	Applicable GST Amount (In. Rs.)	Total Amount (In.Rs.)
1.	Jewel Weighing Machine				

B) Supply Of New Test Weight for Jewel Weighing Machine duly stamped

Sl. No.	Particulars	Rate per Quantity (In. Rs.)	Applicable GST (In. Rs.)	Total Amount (In.Rs.)
1.	Cylindrical type brass test weight 100 gm			

C) AMC Visit/'On Call' Visit Charges

SNo.	Particulars	Rate per Quantity (In. Rs.)	Applicable GST (In. Rs.)	Total Amount (In.Rs.)
1.	AMC charges per quarter per branch (Inclusive of all additional charges)			
2.	'On call' visit charges for repairs/replacement for first visit only (Once technician visited for 'On call' visit – repairs/replacement, at least that repairs/replacement should be under warranty period of next one month period))			



D). **Jewel Weighing Machine Spares replacement cost**

SNo.	Item	Rate per Quantity (In. Rs.)	Applicable GST (In. Rs.)	Total Amount (In.Rs.)
1.	6V Battery			
2.	Load cell			
3.	Display			
4.	Mother Board			
5.	Wire			
6.	Program IC			
7.	Transformer			
8.	Switch			
9.	Adapter			
10.	Stamping fees			
11.	GST			
12.	Warranty			
13.	Wind shield			
14.	Additional spares, if any may be included			

E) **Details of Service center**

S.No	Service Center name	Service Er name	Contact no.
1			

Place:

Date:

Authorized Signatory with Seal

